



Dr. Christopher R. Spriggs
Executive Director

THE CLOCK TOWER SCHOOLS

Juvenile Justice Representative Consent Form for The Clock Tower Schools Stakeholder's App

I, _____, hereby request access to The Clock Tower Schools Stakeholder's App ("the App") as a juvenile justice official from _____ County, _____, to monitor and track the progress of youths for whom I have the legal authority to receive education records and other personally identifiable information (each, an "Applicable Youth").

Purpose and Scope of the App: The Clock Tower Schools Stakeholder's App is a smartphone application/computer portal designed to provide parents, legal guardians and juvenile justice representatives with secure access to progress-related information during youths' enrollment at The Clock Tower Schools. The App aims to foster effective communication between parents/guardians, juvenile justice representatives and the school, with a view to encouraging the active involvement of such adults in the youths' educational journey.

Information Accessible Through the App: The information accessible to juvenile justice representatives through the App includes, but is not limited to:

1. Daily schedule and activities of Applicable Youths
2. Academic progress of Applicable Youths
3. Individualized Treatment and Resiliency Plan (ITRP) goals and updates of Applicable Youths
4. Important school announcements and updates
5. Photos and media related to school activities and events
6. Downloadable educational material and resources
7. School staff contact information for communication purposes

Data Security and Confidentiality: The Clock Tower Schools is committed to safeguarding the security and confidentiality of all education records and other personally identifiable information available on the App. Access to the App is limited to authorized parents, legal guardians, juvenile justice representatives and others who have a need for such access. As an additional layer of security, the App requires two-factor authentication. Youths' personal data will be protected in accordance with all applicable data protection laws and regulations.

Duration of Access: After signing this consent form, a juvenile justice representative will be granted access to information on The Clock Tower Schools Stakeholder's App for each Applicable Youth. The juvenile justice representative's access to the App will be revoked when there are no remaining Applicable Youths, including if the juvenile justice representative leaves his or her position as a juvenile justice official.

Responsibilities of Juvenile Justice Representatives: By using The Clock Tower Schools Stakeholder's App, juvenile justice representatives agree to:

1. Access and use the App responsibly and solely for monitoring Applicable Youths' progress-related activities.
2. Keep their login credentials confidential and not share them with unauthorized individuals.
3. Notify The Clock Tower Schools immediately in case of any suspected security breaches or unauthorized access to their account.
4. Notify The Clock Tower Schools in writing immediately upon termination of the juvenile justice representative's legal authority to receive education records and other personally identifiable information of any Applicable Youth, including if the representative leaves his or her position as a juvenile justice official.

Consent and Acknowledgment: I, _____, have read and understood the purpose, scope, and duration of my access to The Clock Tower Schools Stakeholder's App, and have reviewed the Terms of Use and Privacy Policy. I consent to use the App solely to access the progress-related information of Applicable Youths during their enrollment at The Clock Tower Schools. I understand that my access to the App will be terminated with respect to Applicable Youths upon termination of my legal authority to receive such Applicable Youths' personal data, including if I leave my position as a juvenile justice official. At such time, I agree to voluntarily and immediately contact The Clock Tower Schools in writing to request termination of my access to Applicable Youths' personal data.

I acknowledge that the information accessible through the App is confidential and should not be shared with any unauthorized individuals or entities.

I also acknowledge that I have been provided with contact information to report any issues or concerns related to the App. For help and/or inquiries, I can contact: helpdesk@clocktowerschools.org or call 610-459-8100 ext. 239, and can visit www.clocktowerschools.org/app at any time to reference the Terms of Use and Privacy Policy.

Signature and Date:

Signature _____

Juvenile Justice Representative's Full Name _____

Juvenile Justice Representative's Jurisdiction _____

Juvenile Justice Representative's Phone Number _____

Date _____

For School Use Only:

School Administrator's Full Name _____

Date _____